

# HIGHLAND LAKES ASSOCIATION OF REALTORS, INC.

## BOARD OF DIRECTORS MINUTES

Tuesday, February 13, 2007

CALL TO ORDER: Meeting was called to order at 9:00 a.m.

ROLL CALL: Charlie Swift, Elaine Roberts, Caryn Payne, Dale Riley, Linda Ferguson, Tommy Adkins, Janet Hulsey, Iva Weston, Sherry Raymer, Chad Thibodeaux, and Pat Burton were present for the meeting.

MINUTES: The minutes from the January 2007 meeting were approved as presented.

FINANCIAL REPORT: The financials were reviewed and accepted as presented.

### AE REPORT

- Linda reported that we have a total of 668 board and/or mls members.
- It was noted that the Region 8 Meeting is April 12, 2007.
- It was noted that there were 85 people signed up for the new member orientation.
- Linda read the final version of the mission statement and a motion was made, seconded, and passed to accept the mission statement as presented.
- A member of the association raised the question regarding the association cutting off all members in an office if just one agent in that office does not pay their annual dues on time. There was discussion and the board found that ultimately the broker is responsible. A motion was made, seconded, and accepted to add the following to policy and procedures: **“Broker is responsible for all fees of his or her agents and if all fees are not paid by the due date both agents and brokers will be deactivated”**.
- Linda reported that we could no longer use our old cleaning lady and that our new cleaning lady charges \$60.00 and brings her own supplies. The board all agreed that that was a reasonable cost and agreed to continue with the new girl. Suggestion was made to add as a budget item.

OLD BUSINESS: No discussions

### NEW BUSINESS:

- Pat Burton was seeking approval to form an ad hoc building committee for the purposes of looking into expansion of our current building and/or evaluating the market value of our existing facility versus building something new in another location. Pat suggested the committee have 5 members. A motion was made, seconded and accepted to form an ad hoc building committee with 5 members. Charlie Swift and Dale Riley volunteered to be on the committee.
- There was some discussion that the board purchase name badges for officers and directors. Tommy Ferguson offered to follow up and get additional information.

- Staff quarterly bonuses were discussed and a motion was made, seconded, and accepted to give Linda a bonus equal to \$5.00 per member and Melinda a bonus equal to \$3.00 per member for the current 440 board members.

#### COMMITTEE REPORTS:

- Education committee reported that they presented (7) \$1,200.00 scholarships. See report for additional information.
- The MLS committee wants to make it mandatory to have the parcel ID or R number a mandatory field in the MLS. Motion was made, seconded, and accepted. Dale Riley to check on the cost for a pull down screen for the conference room. See report for additional information.
- Membership: There will be a Spring Mixer tentatively set for March 15<sup>th</sup>, 2007 at the board office subject to approval of funds by the board of directors. The request is to add a budget item of \$1,000.00 to cover the cost. New members were approved. See report for additional information.
- Public Relations: It was decided that the PR committee will be in charge of the May 10<sup>th</sup>, 2007 Chamber Mixer. See report for additional information.
- Governmental Affairs: Iva reported on things that were being done in other areas for police, fire, and county employees only. Items such as Realtor sponsored dinners where food, drink, service, etc. is provided by the Realtors.